United Food and Commercial Workers
and Food Employers Labor Relations Association
Legal Benefits Fund

911 Ridgebrook Road
Sparks, Maryland 21152-9451
Telephone: (410) 683-6500
(800) 638-2972
www.associated-admin.com

A Program of the FELRA and UFCW Health & Welfare Fund

4301 Garden City Drive Suite 201
Landover, Maryland 20785-6102
Telephone: (301) 459-3020
(800) 638-2972
www.associated-admin.com

**MINUTES OF THE MEETING OF THE
COMMITTEE MEMBERS
OF THE UFCW & FELRA LEGAL BENEFITS FUND
HELD ON AUGUST 27, 2013
IN LANDOVER, MARYLAND**

The following Committee Members were present:

Union Committee Members	Employer Committee Members
C. Wiszynaki - Secretary	J. Champion
J. Lewis	L. Madert

Also present were:

M. Boyle – UFCW Local 400
H. Burton - Fund Co-Counsel
J. Chorpenning – UFCW Local27
M. Federici – UFCW 400
M. Herwig – PNC Bank
T. Hipkins – UFCW Local 27
W. Jensen - Associated Administrators, LLC
C. Murphy – Associated Administrators, LLC
G. Murphy – UFCW Local 27
J. Paradis – Ahold, USA
F. Stegman – Safeway Stores
B. Slevin - Fund Co-Counsel
L. Walsh – Associated Administrators, LLC

I. CALL TO ORDER

A quorum being present, the meeting was called to order.

A. Resignation/Appointment of Committee Member

Mr. Jensen reported that he had received correspondence from Mr. Stegman resigning his position as a Committee Member and appointing Lucy Madert as his replacement.

II. MINUTES

The Committee Members reviewed the minutes of the meeting held on May 22, 2013, which had been pre-circulated.

On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

> **RESOLVED that the minutes of the meeting held on May 22, 2013 are approved as presented.**

III. FINANCIAL REPORT

The Committee Members welcomed Mr. Michael Herwig of PNC Bank to the meeting. He presented a Summary of Activity report for the period January 1, 2013 through July 31, 2013. Such report indicated a beginning market balance of $701,619, earnings of $1,382, receipts of $2,700,817, and disbursements of $2,645,308, producing an ending balance of $755,746 as of July 31, 2013.

The Committee thanked Mr. Herwig for his report and he was excused from the meeting.

IV. ATTORNEY REPORT

Mr. Burton and Mr. Slevin said that there were no legal matters to report at this time.

V. ADMINISTRATIVE MANAGER'S REPORT

Mr. Jensen presented the Administrative Manager's Report for the first quarter of 2013. Such report indicated employer contribution income of $1,158,926, employee contributions of $0, and interest and dividend income of $49, producing a total income of $1,158,975. Expenses totaled $1,142,892, producing a net surplus of $16,083 for the quarter. Mr. Jensen noted contributions were made on behalf of 18,303 plan participants.

VI. INVOICES

Mr. Jensen presented a list of invoices dated August 27, 2013. He noted there were no additions, deletions or changes to the list.

On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

> **RESOLVED that the invoices on the list dated August 27, 2013 are recommended for approval as presented.**

VII. OTHER FUND BUSINESS

Mr. Jensen reported that there were no other matters to be presented to the Committee Members at this time.

VIII. NEXT MEETING DATE AND LOCATION

The next regular meeting of the Committee of the UFCW & FELRA Legal Fund was scheduled for December 19, 2013 immediately following the meeting of the UFCW and FELRA Health and Welfare Fund in Landover, Maryland.

IX. ADJOURNMENT

There being no further business to come before the Legal Fund Committee, the meeting was adjourned.

Respectfully Submitted,

William R. Jensen

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